



2025 Annual Conference Frequently Asked Questions

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Registration & Tickets

Q: When do tickets go on sale?

- VTAEYC Member tickets on sale Monday 07/28/25 and Non-Member tickets go on sale Monday 08/04/25.
- To become a NAEYC+VTAEYC member, please visit:
<https://www.vtaeyc.org/membership/>.

Q: What are the costs of tickets?

Ticket Type	Price (\$)
Member 1 Day Wednesday	\$150
Non-Member 1 Day Wednesday	\$200
Member 1 Day Thursday	\$210
Non-Member 1 Day Thursday	\$295
Member 1 Day Friday	\$210
Non-Member 1 Day Friday	\$295
Member Thurs/Fri Combo	\$300
Non-Member Thurs/Fri Combo	\$400

Q: How do I register my staff or multiple people?

- You can purchase multiple tickets by completing an order of 10 tickets per email address.
- We recommend prepping your information ahead of time so that you are not searching for information while you are trying to book your tickets.
- We created a [Pre-Registration Guide](#) that is helpful for gathering your info.
- Please note: this form is for your reference only. Filling it out does not register you or your staff. It is simply a tool to help you gather the necessary information to complete registration in a timely manner.

Q: Do I really need to purchase my tickets that quickly?

- YES! Historically, we have sold out within a few weeks of opening ticket sales.
- To ensure you get the days you desire, we recommend marking your calendar and gathering the information you will need to book your tickets, ahead of time.

Q: Can I pay by purchase order?

- We do not accept purchase orders for payment. You can register up to 10 people per email address via our ticket page.

Q: The Conference is sold out, what do I do?

- You can register for our waitlist which will be linked on our [Annual Conference website](#) if tickets do sell out.

Q: Myself or one of my staff members can no longer attend the Conference. Can I get a refund?

- Refunds are considered on a case-by-case basis.
- If a replacement is found from our waitlist, the original buyer may receive a full or partial refund.
- Refunds are only available if your ticket is successfully transferred to another attendee.
- Refunds can not be considered after October 13, 2025.

Q: Myself or one of my staff members can no longer attend. Can their ticket be transferred?

- Yes, tickets are transferable until October 13, 2025. After that date, transfers are not accepted due to the printing of name tags.
- To request a transfer, email the first name, last name, and email of the person no longer attending to conference@vtaeyc.org.
- We'll follow up with a unique promo code and link to a closed Ticket Page.
- You will then use the promo code to purchase a new ticket for that new attendee. The new attendee will receive a confirmation email and be allowed to select their workshop sessions.

Membership & Discounts

Q: How do I find my NAEYC Membership Number?

- Login to your [NAEYC account](#) and on your profile page, you will see the expiration date, and "Customer ID" number (which is your NAEYC member number) in a blue banner.
- If you are purchasing a membership as part of registration, please write Purchased Add-On.
- If you need assistance, please email us at conference@vtaeyc.org and we can find out if you're a current member and/or your membership number.

Q: How do I find my BFIS Number?

- Your BFIS Number is listed in your BFIS Quality-Credential Account. You can log in here: [BFIS Login](#) to view it in your profile.
- If you don't have an account or can't find your number, contact the BFIS Help Desk at 1-800-649-2642 or bfis.help@state.vt.us.
- You can also reach out to Northern Lights at CCV for additional support.

Q: How do I add a membership, so I can get the Membership Rate?

- When purchasing registration, after you select the registration ticket you want, scroll down to the add-ons (before you click "Checkout") and select the membership.

- If you are registering multiple members please indicate who will be receiving the memberships.
- When it asks for a membership number, please type Purchased Add-On

Q: Are there any scholarships available?

- Yes! We will offer a limited number of scholarships covering 50% of the registration fee. Scholarships are first-come, first-served and open to Vermont early childhood educators who demonstrate financial need.
- The application will open soon and be available on our [Annual Conference website](#).
- We ask that you apply for a scholarship before making your ticket purchase as it is difficult to process refunds.

Q: How do I sign up to be a volunteer?

- VTAEYC will be seeking volunteers for the 2025 Annual Conference. Volunteers will receive a 50% discount on their registration fee in exchange for helping with tasks before keynotes and between sessions.
- The application will open soon and be available on our [Annual Conference website](#).
- We ask that you apply to be a volunteer before making your ticket purchase as it is difficult to process refunds.

Hotel & Travel

Q: How do I book a hotel room?

- For attendees: Use [this link](#) to book your room
 - Group Name: VTAEYC Annual Conference - Attendees
 - Main Block Group Code: VTAE10
 - Check-in: 10.22.25
 - Check-out: 10.24.25
 - Cut-off: 10.1.25
- For exhibitors: Use [this link](#) to book your room
 - Group Name: VTAEYC Annual Conference - Exhibitors
 - Exhibitor Block Group Code: VTTX10
 - Check-in: 10.23.25
 - Check-out: 10.24.25
 - Cut-off: 10.1.25
- If you are having trouble with the links, please call the hotel directly or email us conference@vtaeyc.org.

Q: How do I get there?

Hotel Champlain is located at 60 Battery Street, Burlington, VT 05401

Q: Is there parking available?

The hotel does have a parking garage that is run via the city of Burlington. Parking fees are separate from the hotel.

P	Parking
	Self-parking: \$16.00 per day
	Valet parking: \$22.00
	EV charging: On-site
	Secured: Not available
	Covered: Available
	In/Out privileges: Available

There is also day parking at [Perkin's Pier](#) and Pease Lot (by waterfront park). The ParkMobile app is recommended for parking in Burlington.

Q: What else is there to do in Burlington?

The area surrounding our conference venue has a [multitude of options](#). Just across the street you will find waterfront access, restaurants and breweries, the Echo Center, and an expansive bike path. Burlington also has lots of restaurants and bars available for enjoyment.

Schedule & Sessions

Q: What are the start and end times of the Conference Days?

- Wednesday 10/22/Leadership Day:
 - Breakfast 7:45-8:45 AM
 - Opening Plenary: 8:45 AM
 - End Time: 5:30 PM
- Thursday 10/23:
 - Breakfast 8:00-9:00 AM
 - Opening Plenary: 9:00 AM
 - End Time: 5:00 PM
- Friday 10/24:
 - Breakfast 7:30-8:30 AM
 - Opening Plenary: 8:30 AM
 - End Time: 5:00 PM

Q: How do I sign up for sessions?

- Once you register, you will get a confirmation email and within that email will be instructions for signing up for sessions via the Whova app.
- Once ticket sales go live, the instructions and a how-to video will be available on our [Annual Conference website](#).
- If you are struggling or need assistance, please contact us at conference@vtaeyc.org.

Day of Information

Q: Where can I order a VTAEYC Conference T-Shirt?

- A limited supply of VTAEYC T-Shirts can be purchased during the Conference at the VTAEYC Exhibitor Booth.
- Both cash and card are accepted forms of payment.
- We will have a tie-dye station available as the t-shirts are currently only available in white.
- If you would like to purchase additional colors before the Conference, you can do so at our [VTAEYC Store](#).

Q: Where can I purchase an 80's and 90's Block Party Event Ticket?

- Tickets are available at time of ticket purchase via "add on" in the Whova menu or can be purchased during the Conference at the VTAEYC exhibitor booth (subject to availability).

Q: Where can I purchase raffle tickets?

- Raffle tickets can be purchased during the Conference at the VTAEYC Exhibitor Booth.
- Both cash and card are accepted forms of payment.

Q: Is there a lactation room on site?

- Yes, VTAEYC ensures there is a private space available.
- Please ask the VTAEYC Help Desk or Exhibitor Booth if you need to use the room.

Q: Can I bring my child?

- As much as we adore children, we ask that you do not bring children to the event to ensure that all of our attendees and presenters can have focused time to get the most out of our event.
- Exceptions may be made for non-mobile infants. To inquire, please contact us at conference@vtaeyc.org.